

## Information sheet for the course Bachelor Seminar + Bachelor Thesis

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|--|---------------------------|
| <b>University:</b> <i>Alexander Dubček University of Trenčín</i>   |                           |
| <b>Faculty:</b> <i>Faculty of Social and Economic Relations</i>  |                           |
| <b>Course unit code:</b> <i>KMaREZ/lz29Pd/14</i>   | <b>Course unit title:</b> |
| <b>Type of course unit:</b> compulsory   |                           |
| <b>Planned types, learning activities and teaching methods:</b><br><i>Lecture: 2 hours weekly/56 hours per semester of study; face to face</i><br><i>Seminar:</i>  |                           |
| <b>Number of credits:</b> 2  |                           |
| <b>Recommended semester:</b> <i>5. Semester / 3. year</i>  |                           |
| <b>Degree of study:</b> <i>I. (bachelor)</i>   |                           |
| <b>Course prerequisites:</b> "none"  |                           |
| <b>Assesment methods:</b><br><i>Participation at the four hours lecture at the beginning of the semester and the completion of all task for passing the course by due dates set by the thesis supervisor. Thesis supervisor conducts evaluation of a student based on the presented project, which verifies the ability to apply knowledge in the context of the described learning outcomes.</i>  |                           |
| <b>Learning outcomes of the course unit:</b><br><i>By participation at the lecture and in consultations student gains an overview of the basic information of the final thesis. Student masters the ways of collecting, sorting and processing of literature and materials needed for the preparation of the final thesis as well as further methodological and methodical problems of final thesis and the way to defend thesis in front of the State Examination Commission. The student understands the issues of the structure and form of the final thesis, furthermore various individual ways of placing the sources and citations. After the successful defense of bachelor thesis and answering of state exam questions, the student is ready to pursue further university studies.</i> |                           |
| <b>Course contents:</b><br>1. <i>Final thesis - basic information.</i><br>2. <i>Collection and processing of materials.</i><br>3. <i>Methodological and methodical problems associated with the preparation of final thesis.</i><br>4. <i>The structure of the final thesis.</i><br>5. <i>Formal part of the final thesis.</i><br>6. <i>The methods of citations.</i><br>7. <i>Defense of final thesis.</i>  |                           |
| <b>Recommended of required reading:</b><br><i>Kútik, J. – Vojtovič, S. – Jankacká, K.: ZP Metodika vypracovania bakalárskych a diplomových prác. TnUAD, Trenčín 2008</i><br><i>Kútik, J. – Vojtovič, S. – Jankacká, K.: ZP Metodika vypracovania bakalárskych a diplomových prác. TnUAD, Trenčín 2010</i><br><i>Benčo, J.: Metodológia vedeckého výskumu. Iris, Bratislava 2001</i><br><i>Ďuriš, M. – Pavlovkin, J. – Stoffá, J.: Manuál záverečnej práce. UMB, Banská Bystrica 2006</i><br><i>Gonda, V.: Ako napísať a úspešne obhájiť diplomovú prácu. Elita, Bratislava 2001</i><br><i>Strana: 14</i><br><i>Katuščák, D.: Ako písať vysokoškolské a kvalifikačné práce. Stimul, Bratislava 1998</i><br><i>Lovaš, L.: Metódy výskumu pre verejnú správu. UPJŠ, Košice 2001</i>                 |                           |
| <b>Language:</b> <i>Slovak</i>   |                           |
| <b>Remarks:</b><br><i>The course is offered in the winter semester of the third year of full-time undergraduate studies</i>  |                           |

*and in the summer winter of the fourth year of external undergraduate studies. This course is mandatory.*

**Evaluation history:**

| A     | B     | C    | D     | E   | FX   |
|-------|-------|------|-------|-----|------|
| 15.09 | 37.74 | 28.3 | 10.38 | 6.6 | 1.89 |

**Lectures:**

*Doc. RNDr. Jaroslav Holomek, CSc., doc. Mgr. Sergej Vojtovič, DrSc.*

**Last modification:** 23.04.2014

**Supervisor:** *doc. Mgr. Sergej Vojtovič, DrSc.*