

Information sheet for the course German language

University: <i>Alexander Dubček University of Trenčín</i>	
Faculty: <i>Faculty of Social and Economic Relations</i>	
Course unit code: <i>KSaHV/lz1PVd/12</i>	Course unit title: <i>German language</i>
Type of course unit: <i>compulsory</i>	
Planned types, learning activities and teaching methods: <i>2 hours per week. Full-time, 28 hours per semester</i>	
Number of credits: <i>2</i>	
Recommended semester: <i>1st semester in the 1st year of study (full-time)</i> <i>1st semester in the 1st year of study (part-time)</i>	
Degree of study: <i>I. (Bachelor)</i>	
Course prerequisites: <i>none</i>	
Assessment methods: <i>Throughout the semester, active participation, preparation of required tasks (preparing CV and Covering letter in German language) will be assessed. There will be two written tests – 30 points each. Assessment: A - 55 points minimum, B - 50 points min., C - 45 points min., D - 40 points min. E - 35 points min. Students who fail to collect the minimum of 15 points will not be awarded the credits. At the end of the semester, during the exam period: credit test. Final assessment: average result of all grades achieved.</i>	
Learning outcomes of the course unit: <i>The course will enable students to gain specialized language knowledge in the area of history of the European Union, its institutions and bodies, company and non-profit organization management, discussing and negotiating, and cultural specifics. The student will be able to communicate and present in the German language topics related to EU issues, company management while taking into account intercultural differences in individual countries. The student will understand the vocabulary and grammatical structures used in the area associated with the European Union, company management and negotiation management. After successful course completion, students will be able to communicate in German and ready to proceed in the follow-up university study.</i>	
Course contents: <ol style="list-style-type: none"> <i>1. University study. Basic terms used in academic settings.</i> <i>2. Comparison of higher education systems in the Slovak Republic and selected EU countries. Study in German speaking countries.</i> <i>3. A. Dubcek University of Trenčín. Types of educational programs. How to prepare for an exam. History, structure, university bodies, science and research, international cooperation.</i> <i>4. How to apply for a job. Evaluating a job offer. Recruitment -- internal and external labour market sources.</i> <i>5. Advertising job vacancies. The content of job advertisements.</i> <i>6. Recruitment. Various forms of recruitment. Discussion, internal and external forms of recruitment.</i> <i>7. Recruitment. Selection and adaptation of employees. The process of recruitment.</i> <i>8. Consolidation and revision.</i> <i>9. Curriculum Vitae.</i> <i>10. Covering letter. How to write a covering letter.</i> <i>11. Job Interview. Types of a job interview, preparing for a job interview, tips how to succeed in a job interview.</i> <i>12. Job interview role plays.</i> <i>13. Final test. Error analysis.</i> 	
Recommended of required reading: <i>Fašanok, M. – Riečická, D.: Nemecký jazyk pre sociálno-ekonomické vedy. TnUAD, Trenčín</i>	

2011

Eismann, V.: Wirtschafts-Kommunikation Deutsch. Langenscheidt, Berlin-München 2004

Höffgen, A.: Deutsch lernen für Beruf. Verlag für Deutsch, Ismaning 2001

Höppnerová, V. – Kernerová, J.: Němčina v hospodářství. Ekopress, Praha 2001

Perlman-Balme, M. . – Schwalb, S. – Weers, D.: em Brückenkurs. Deutsch als Fremdsprache für die Mittelstufe. Verlag für Deutsch, Ismaning 2004

Dreyer, H. – Schmitt, R.: Lehr- und Übungsbuch der deutschen Grammatik. Verlag für Deutsch, Ismaning 1996

Aktuálne zdroje z internetu

Odborné slovníky

Odporúčané články a štúdie

Language: German

Remarks:

Evaluation history: 293

A	B	C	D	E	FX
12.97	21.5	17.41	14.68	22.53	10.92

Lectures: *PhDr. Miroslav Fašanok, PhD., PhDr. Lenka Mandelíková, PhD.*

Last modification: 16.04.2014

Supervisor: *doc. Mgr. Sergej Vojtovič, DrSc.*