

Information sheet for the course Italy language

University: <i>Alexander Dubček University of Trenčín</i>	
Faculty: <i>Faculty of Social and Economic Relations</i>	
Course unit code: <i>KSaHV/lz4PVd/14</i>	Course unit title: <i>Italy language</i>
Type of course unit: <i>compulsory optional</i>	
Planned types, learning activities and teaching methods: <i>2 hours of seminars per week. In-class format.</i>	
Number of credits: <i>2</i>	
Recommended semester: <i>1. semester in the 1st year (full-time)</i> <i>1. semester in the 1nd year (part-time)</i>	
Degree of study: <i>I. (bachelor)</i>	
Course prerequisites:	
<p>Assesment methods: <i>During the semester, students are expected attendance, active class discussion participation, preparation of assigned tasks. During the semester there will be two written assignments a maximum of 30 + 30 points. For successful pass of the seminars is to be a minimum of 30 points. Students who fail to collect the minimum of 30 points will not be allowed to take the exam. At the end of semester the module is completed by passing the exam (maximum 100 points). Assessment A - 91-100 points, Assessment B – 82 - 90 points, Assessment C – 73-81 points, Assessment D – 64-72 points, Assessment E – 55-63 points. The final grading: total score of points.</i></p>	
<p>Learning outcomes of the course unit: <i>After passing the course, the student will gain the basic knowledge in the field of human resource management. The student should be able to provide basic information about European union, recruitment and selection of staff.). The student should be able to provide basic information about the European Union (EU history, the basic treaties and agreements, institutions), labor and employment, workplace relations, globalization, culture and communication. After successfully completing the learning process, the student should be ready to proceed to the prerequisite course.</i></p>	
<p>Course contents:</p> <ol style="list-style-type: none"> <i>1. University study. Academic vocabulary.</i> <i>2. Comparison of higher education system in the Slovak Republic and some European Union countries.</i> <i>3. Alexander Dubček university of Trenčín. History, structure, departments, science and research, international cooperation.</i> <i>4. Studying abroad. Erasmus study programme. How to apply for Erasmus studies. The importance of studying abroad.</i> <i>5. Job vacancies, the content of job advertisements, discussion, how to draw a job advert.</i> <i>6. Recruitment - the various ways of hiring employees, discussion, internal and external ways of recruitment. Reading authentic materials.</i> <i>7. Recruitment and adaptation of employees. Recruiting employees from internal and external, labour market.</i> <i>8. Revising through communication activities – various tasks and exercises.</i> <i>9. CV – processing personal data, formal writing.</i> <i>10. Covering letter– discussion, preparation and presentation of Covering letter, analysis of commonly used phrases.</i> <i>11. Job interview, types of job interview, preparation for the job interview, how to pass the job interview.</i> <i>12. Practising job interview, analysing and discussing of individual interviews.</i> 	

13. Final test and assessment, analysis of the most common mistakes.

Recommended of required reading:

Collela, G.: Che cos'è la stilistica. Carocci, Roma 2010

Dizionario di retorica e stilistica. Libreria, Utet 2008

Foschi, A., M.: Il profilo stilistico del testo. Guida al confronto intertestuale e interculturale. Plus, Pisa 2009

Galdi, L.: Introduzione alla stilistica italiana. Patron, Bologna 1971

Hlušík, M.: Talianska gramatika. Kniha – Spoločník, Bratislava 2001

Hlušík, M. – Saccardinová, M.: Taliansko-slovenský slovník. Kniha – Spoločník, Bratislava 2003

Mengaldo, V.: Prima lezione di stilistica. Roma Bari, Laterza 2007

Sehmalová, Z. – Sehmal, R.: Velký taliansko – slovenský frazeologický slovník. Kniha – Spoločník, Bratislava 2005

Taliančina - konverzácia so slovníkom a gramatikou. Lingea, Bratislava 2010

Current sources, Internet, specialized dictionaries

Language: Italian language

Remarks:

Evaluation history: 4

A	B	C	D	E	FX
100	0.0	0.0	0.0	0.0	0.0

Lectures: PaedDr. Jana Palenčárová, PhD.

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